

Dear Parent,

SCHOOL GOVERNING BODY

The term of office of one of our Parent Governors Mrs Louise Donaldson has come to an end. However Mrs Donaldson is happy to stand again unless there is someone else who wants the opportunity to become a parent representative on our Governing Body.

Parent Governors must be elected by the parents or carers of pupils at the school and must have children at the school. The period of office is 4 years. A Parent Governor is not obliged to resign from office if his/her child leaves the school and may remain on the Governing Body until his/her period of office expires.

I will be willing to advise any parent who is interested in the possibility of standing for election, on the style and work of the Governing Body.

If more nominations are received than are required to fill the vacancy, prospective candidates will be given the opportunity of providing me with a brief election address which I will arrange to have circulated with the ballot papers.

Any parent or carer who wishes to stand for election should return the nomination form attached, duly completed, not later than **9th March 2010**.

N.B. It is a legal requirement that Governors are checked to ensure they are not disqualified from working with children by section 35 of the Criminal Justice and Court Services Act 2000, or because they contravene one of the disqualification conditions imposed in the school governance regulations. For the successful candidate this will entail providing proof of identity and the completion of a declaration form to enable the necessary checks to be carried out.

Yours sincerely,

Headteacher

N O M I N A T I O N F O R M

SEAHOUSES MIDDLE School Governing Body

Candidate:

Address:

Proposed by:

Address:

Seconded by:

Address:

Signature of Candidate:

Date:

NOTE: The candidate, proposer and seconder must be parents or carers of children on the school roll.